



**SOUTH HILL TOWN COUNCIL**  
**REGULAR MEETING MINUTES**  
**MONDAY, AUGUST 10, 2009 AT 7:00 PM**

The regular monthly meeting of the South Hill Town Council was held on Monday, August 10, 2009 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 South Mecklenburg Avenue in South Hill, Virginia.

**1. CALL TO ORDER**

Honorable Mayor Earl O. Horne called the regular meeting to order at 7:00 p.m.

**2. INVOCATION**

Mayor Horne called upon Councilman Sasser to render the invocation.

**3. ROLL CALL**

Mayor Horne called upon Anna Cratch to call the roll which was as follows:

**A. Council Members**

Chad J. Barbour	Lillie Feggins-Boone	M. B. "Millie" Bracey
William R. Gregory	Gregg Harper	J. Woodrow "Woody" Kidd
Mike Moody	C. Leroy Sasser	

**B. Staff in Attendance**

Kim Callis, Town Manager	Anna Cratch, Town Clerk
Charles Hudson, Code Compl. Official	Norman Hudson, Police Chief
Heidi Porter, Finance Director	Bill Wilson, Public Works Director

**4. APPROVAL OF MINUTES – JULY 13, 2009**

**A motion was made by Councilman Harper, second by Councilman Moody,** to dispense with the reading of the minutes from the regular meeting held on July 13, 2009, since all Council members had received copies prior to the meeting, and approve as submitted by Anna Cratch. Motion carried unanimously.

**5. CODE COMPLIANCE OFFICIAL'S REPORT**

Charles Hudson presented his report of activity for the month of July 2009 as follows:

Inspections Completed	-	49
Permits Issued	-	38
Fees Collected	-	\$ 2,020.84

UEZ Exemption	-	\$	0
Rehab Exemption	-	\$	55,916.00
General Exemption	-	\$	0
Work Value	-	\$	189,389.00
Jobs Completed	-		28

New businesses for the month of July include Driver Improvement Programs, Kitts Auto Sales, Pro-Styles Hair Salon, and First Choice Settlements, LLC.

**A motion was made by Councilman Harper, second by Councilman Kidd,** to approve the report of the Code Compliance Official for the month of July 2009 as submitted by Charles Hudson. Motion carried unanimously.

## 6. POLICE CHIEF'S REPORT

Norman Hudson presented his police report for the month of July 2009. Chief Hudson informed Council there were a total of 220 arrests, 688 complaints and 507 call types in July. He presented the following administrative news:

- All officers have completed their mandatory physicals.
- Mike Watters completed Law Enforcement In-Service at the police department.
- Mike Peebles completed 40 hours Firearms Instructor Certification at the training academy in Lynchburg.
- Tony Solomon and Mike Watters completed Intoxilyzer Recertification at the Blackstone Police Department.

Chief Hudson reported that Rocky, the German shepherd K9, passed away July 30, 2009. Jed, a bloodhound K9, will start school on August 18.

**A motion was made by Councilman Sasser, second by Councilman Barbour,** to approve the report of the Police Department for the month of July 2009 as submitted by Chief Hudson. Motion carried unanimously.

## 7. FINANCE DIRECTOR'S REPORT

Heidi Porter submitted the financial report for month ended July 31, 2009 as follows:

General Fund	-	\$5,344,829.51	Investment Account	-	\$1,265,171.36
Water and Sewer Fund	-	53,426.45	2008 G.O. Bond	-	\$1,403,414.26
Cemetery Fund	-	52,374.79	Certificate of Deposit	-	\$ 70,000.00
Twin Oaks II	-	<131,593.13>	Total Police Dept. Savings	-	\$ 16,345.24
Total in Checking	-	\$5,319,037.62	Total Past Due Taxes All Yrs.-	\$	96,828.85

**A motion was made by Councilwoman Bracey, second by Councilman Kidd,** to approve the financial report for month ended July 31, 2009 as submitted by Heidi Porter. Motion carried unanimously.

## 8. CITIZENS TO ADDRESS COUNCIL

There were no citizens present who wished to address Council.

## 9. COMMITTEE REPORTS

There were no committee reports.

## 10. APPOINTMENTS

### A. South Hill Board of Building Code Appeals

Mayor Horne informed Council that James Jones' term on the Board of Building Code Appeals will expire on September 13, 2009. Mr. Jones has been contacted and does wish to serve another term.

**A motion was made by Councilman Kidd, second by Councilwoman Feggins-Boone,** to reappoint James Jones to the Board of Building Code Appeals for a five-year term commencing September 14, 2009 and ending September 13, 2014. Motion carried unanimously.

## 11. TOWN MANAGER'S REPORT

Kim Callis submitted the following report for the month of July 2009:

### A. 2011 Dixie Youth Softball World Series

Kim Callis reported that on July 31, the National Dixie Youth Softball Board of Directors awarded South Hill the privilege of hosting the 2011 World Series for the Angels and Belles divisions. This is an exciting event that will bring thousands of people from 11 states to South Hill. Hosting a World Series requires a great deal of coordination among numerous organizations. We will begin planning and preparing for it very soon and would like to have everything in place several months ahead of time.

Mr. Callis thanked April Roberts and Jon Taylor of the South Hill Dixie Youth League; Frank Malone and the South Hill Chamber of Commerce; Sandra Tanner of the Virginia Tourism Corporation; and Anna Cratch, Town Clerk, for their hard work in preparing the proposal. Mr. Callis stated that this is a big event, and we are looking forward to it.

This agenda item was for informational purposes only; therefore, no Council action was taken.

### B. Leadership Mecklenburg

Mr. Callis reported that he and Anna Cratch will begin participating in the 2009-2010 session of the Leadership Mecklenburg program on August 28. From September through May, they will generally meet on the third Wednesday of each month to discuss various issues of local interest such as education, law enforcement, tourism and economic development. This program is sponsored by the Mecklenburg County Chamber of Commerce.

This agenda item was for informational purposes only; therefore, no Council action was taken.

### C. Fire Department Bucket Drive

Mr. Callis informed Council that Rosser Wells, Chief of the South Hill Volunteer Fire Department, has requested permission to hold their annual Bucket Drive fundraiser on September 5, 2009 from 8:00 a.m. to 5:00 p.m. This is one of the Fire Department's largest fundraisers. They will take the appropriate safety measures.

**A motion was made by Councilman Sasser, second by Councilman Barbour, to approve the request of the South Hill Volunteer Fire Department to hold a Bucket Drive fundraiser on September 5, 2009. Motion carried unanimously.**

In answer to a question from Mayor Horne, Kim Callis stated that the Open House at the Fire Station in honor of its 75<sup>th</sup> Anniversary is October 4 starting at 1:00 p.m.

## **12. HUMAN RESOURCES MANAGER'S REPORT**

In the absence of Julie Hancock, Kim Callis presented the following administrative news for the month of July 2009:

Mark Novsak, Julie Hancock and Bill Wilson have implemented a new safety training program by using videos borrowed at no cost from VML Insurance, the provider of the Town's workers compensation. The first video presentations were presented to Public Works, Fire and Code Compliance personnel on July 6, 8 and 29. Videos shown were *Dealing with Bugs and Critters*, *Heat Stress: Don't Lose Your Cool* and *Don't Meet by Accident: A Guide to Safe Driving*.

This agenda item was for informational purposes only; therefore, no Council action was taken.

## **13. PUBLIC WORKS DIRECTOR'S REPORT**

Bill Wilson submitted the following report for the month of July 2009:

### **A. FY09 Fuel Consumption Overview**

Bill Wilson presented Council with an overview of the fuel usage for FY09. Departments included are public works and the building code official, police and fire. The data is for fleet. The purchase prices were \$0.053 and \$0.056 above rack for gasoline and diesel respectively. The average prices per gallon were highest in July and lowest in December and February. A total of \$138,900.00 was budgeted with expenditures of \$131,089.33, resulting in \$7,810.67 under budget. The budget amount for FY10 is only a \$500.00 increase from FY09.

Councilman Barbour asked if fuel management was ever discussed. Bill Wilson stated that one of the biggest problems with starting a depot is where to place tanks and the upfront cost of doing so.

This agenda item was for informational purposes only; therefore, no Council action was taken.

## **14. OLD BUSINESS**

There was no old business.

## **15. NEW BUSINESS**

Kim Callis reported that the Dixie Ponytails will be present for recognition at the September Council meeting.

## 16. EXECUTIVE SESSION

### **Real Estate – § 2.2-3711 (A)(3) and Prospective Business – § 2.2-3711 (A)(5)**

Pursuant to Real Estate – § 2.2-3711 (A)(3) and Prospective Business – § 2.2-3711 (A)(5) of the Code of Virginia and on **motion** of **Councilman Kidd** and **second** of **Councilman Barbour**, the South Hill Town Council entered into **Executive Session** to discuss real estate and prospective business matters. The members voted unanimously to enter into said Executive Session.

There was no action taken in Executive Session on the real estate or prospective business matters.

**WHEREAS**, the South Hill Town Council has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Sections 2.2-3711 (A)(3) and 2.2-3711 (A)(5) of the Code of Virginia require a certification by this Council that such executive meeting was conducted in conformity with Virginia Law;

**NOW THEREFORE, BE IT RESOLVED** that the South Hill Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which certification resolution applies, and (2) only such business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Council.

**A motion was made by Councilman Moody, second by Councilman Harper**, to approve **Resolution 239**, dated August 10, 2009, and return to **Open Session**. All members present voted affirmatively.

## 17. OPEN SESSION

There was no action taken in Open Session on the Prospective Business matter.

**A motion was made by Councilman Kidd, second by Councilwoman Feggins-Boone**, on the Real Estate matter for the Town of South Hill to commit up to \$25,000 toward the purchase of approximately 17 acres adjacent to the South Hill Regional Wastewater Treatment Plant to be used for expansion/construction and required buffer zones. Motion carried unanimously.

## 18. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Horne adjourned the meeting at 7:37 p.m.

Respectfully submitted by Anna B. Cratch.

Signed:

Attest:

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Earl O. Horne, Mayor

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Anna B. Cratch, Town Clerk