



SOUTH HILL TOWN COUNCIL
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 8, 2010 AT 7:00 PM

The regular monthly meeting of the South Hill Town Council was held on Monday, February 8, 2010 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 South Mecklenburg Avenue in South Hill, Virginia.

1. CALL TO ORDER

Honorable Mayor Earl O. Horne called the regular meeting to order at 7:00 p.m.

2. INVOCATION

Mayor Horne called upon Councilwoman Luster to render the invocation.

3. ROLL CALL

Mayor Horne called upon Anna Cratch to call the roll which was as follows:

A. Council Members

Chad J. Barbour	Lillie Feggins-Boone	M. B. "Millie" Bracey
Gregg Harper	J. Woodrow "Woody" Kidd	Delores B. Luster
Mike Moody	C. Leroy Sasser	

B. Staff in Attendance

Kim Callis, Town Manager	Anna Cratch, Town Clerk
Julie Hancock, Human Resources Manager	Charles Hudson, Code Compl. Official
Norman Hudson, Police Chief	Heidi Porter, Finance Director
Bill Wilson, Public Works Director	

4. APPROVAL OF MINUTES – JANUARY 11, 2010

A motion was made by Councilwoman Feggins-Boone, second by Councilman Barbour, to dispense with the reading of the minutes from the regular meeting held on January 11, 2010, since all Council members had received copies prior to the meeting, and approve as submitted by Anna Cratch. Motion carried unanimously.

5. SERVICE AWARDS

Kim Callis presented William L. Wilson of Public Works with a Certificate of Accomplishment for five years of service to the Town effective February 14, 2010. Mr. Callis thanked Public Works for the great job they did with removal of the recent snow. Mr. Wilson thanked his staff for their hard work which helps to make his job easier.

6. PUBLIC HEARINGS

A. Charles Hudson – Proposed Article Regulating Use of Small Wind Energy Systems

Charles Hudson opened the Public Hearing for comments for and against the proposed small wind energy system ordinance.

There were no speakers in favor of or against the addition.

A motion was made by Councilman Kidd, second by Councilwoman Feggins-Boone, to approve the addition to the Town Code of Article VI, Small Wind Energy Systems to Chapter 42, Environment. A roll-call vote was requested and voiced as follows:

- | | |
|-------------------------|--------------------------------|
| Councilman Barbour-Aye | Councilwoman Feggins-Boone-Aye |
| Councilwoman Bracey-Aye | Councilman Harper-Aye |
| Councilman Kidd-Aye | Councilwoman Luster-Aye |
| Councilman Moody-Aye | Councilman Sasser-Aye. |

B. Charles Hudson – Proposed Amendment to Zoning Ordinance Table of Permitted Uses regarding Small Wind Energy Systems

Charles Hudson opened the Public Hearing for comments for and against the proposed amendment adding to Section 94.1-76, Table of Permitted Uses of the Zoning Ordinance. This amendment would allow for the use of small wind energy systems in all zoning districts by special exception permit except for the commercial and industrial districts where they would be allowed by right.

There were no speakers in favor of or against the amendment.

A motion was made by Councilman Kidd, second by Councilman Moody, to amend Section 94.1-76, Table of Permitted Uses, Table 4.1, Uses Permitted by Zoning District to allow for the use of small wind energy systems in all zoning districts by special exception permit except for the commercial and industrial districts where they would be allowed by right. A roll-call vote was requested and voiced as follows:

- | | |
|-------------------------|--------------------------------|
| Councilman Barbour-Aye | Councilwoman Feggins-Boone-Aye |
| Councilwoman Bracey-Aye | Councilman Harper-Aye |
| Councilman Kidd-Aye | Councilwoman Luster-Aye |
| Councilman Moody-Aye | Councilman Sasser-Aye. |

7. CODE COMPLIANCE OFFICIAL’S REPORT

Charles Hudson presented his report of activity for the month of January 2010 as follows:

Inspections Completed	-	47
Permits Issued	-	29
Fees Collected	- \$	4,602.70
UEZ Exemption	- \$	0
Rehab Exemption	- \$	45,500.00

General Exemption	-	\$	3,500.00
Work Value	-	\$	1,348,366.00
Jobs Completed	-		27

New businesses for the month of January include Rockridge Contracting, Mixed Martial Arts Academy, K.D. Cartridges, All About You Salon, Freedom Towing LLC, Lawyer P.C., Treehuggers Expert Tree Care, Denney's Restaurant Spinners Lounge and New Life Chiropractic.

A motion was made by Councilman Harper, second by Councilwoman Luster, to approve the report of the Code Compliance Official for the month of January 2010 as submitted by Charles Hudson. Motion carried unanimously.

8. POLICE CHIEF'S REPORT

Norman Hudson presented his police report for the month of January 2010. Chief Hudson informed Council there were a total of 176 arrests, 508 complaints and 362 call types in January.

A motion was made by Councilman Sasser, second by Councilwoman Bracey, to approve the report of the Police Department for the month of January 2010 as submitted by Chief Hudson. Motion carried unanimously.

Mayor Horne and Chief Hudson presented Michael Carter of Vulcan Construction Materials, LP with a plaque in appreciation of Vulcan's assistance in rebuilding the Police Department range after the WWTP expansion.

9. FINANCE DIRECTOR'S REPORT

A. Monthly Financial Report

Heidi Porter submitted the financial report for month ended January 31, 2010 as follows:

General Fund	-	\$7,044,933.50	Investment Account	-	\$1,265,965.80
Water and Sewer Fund	-	<1,648.20>	2008 G.O. Bond	-	\$1,395,955.62
Cemetery Fund	-	60,294.79	Certificate of Deposit	-	\$ 70,000.00
Twin Oaks II	-	<10,810.83>	Total Police Dept. Savings	-	\$ 15,622.49
Total in Checking	-	\$7,092,769.26	Total Past Due Taxes All Yrs.-	-	\$ 189,555.44

A motion was made by Councilman Barbour, second by Councilwoman Bracey, to approve the financial report for month ended January 31, 2010 as submitted by Heidi Porter. Motion carried unanimously.

10. CITIZENS TO ADDRESS COUNCIL

A. Park View High School Students

Mayor Horne acknowledged the presence of and welcomed the following students from the Park View High School dual enrollment political science class:

Leslie Clark

Paige Reese

Gary Steele

B. Rosser Wells, Fire Chief – 2009 Annual Fire Report

Rosser Wells presented Council with the Fire Report for the South Hill Volunteer Fire Department, Inc. (SHVFD) for the year that ended December 31, 2009. 432 incidents were responded to with 100 actually involving fire. An average of 14 firefighters was present per call with at least one engine on the street within two to three minutes of receiving a 911 call. 172 calls were responded to in Town, and 224 were within our county district. Other departments were assisted 36 times outside our district, and mutual aid was received from surrounding departments 58 times.

It now takes 144 hours to complete the required Firefighter I course, the minimum training needed to be a member of the SHVFD. Chief Wells commended volunteers for the time they put in away from their families and jobs.

This past year, a new 3000 gallon tanker was placed in service. The SHVFD celebrated 75 years of service to this community and also won the Southside Virginia Volunteer Firefighters Convention for the 20th time out of 25 years.

Chief Wells thanked Council and the community for their continued support. On behalf of Council, Mayor Horne thanked Chief Wells and all of the SHVFD volunteers, families and employers.

Mayor Horne commented that he knows the fire department's founding members would be proud.

No Council action was taken.

C. Cheryl McGarvey, First Christian School

i. Foot Race Fundraiser on April 17

Representing First Christian School, Cheryl McGarvey requested permission to hold a Foot Race Fundraiser on April 17 at 8:00 a.m. There are one mile, 5k and 10k races. Around 35 runners are expected. The one mile race will be from the First Baptist Church to the Woodfield Club and back. The 5 and 10 k races will start at the church, cross over N. Mecklenburg Avenue to High Street and go to Raleigh Avenue to Pettus town and back. Signs and volunteers will help direct the runners. Chief Hudson commented that the department will have to provide traffic control at a couple of spots, but it will work.

A motion was made by Councilman Barbour, second by Councilman Sasser, to authorize First Christian School to hold a Foot Race Fundraiser on April 17 at 8:00 a.m. Motion carried unanimously.

ii. Field Day at Centennial Park on April 30

Cheryl McGarvey also requested permission for First Christian School to have their annual Field Day at Centennial Park on April 30 from 8:00 a.m. to 3:00 p.m. 110 participants including parents are expected.

A motion was made by Councilman Harper, second by Councilman Moody, to authorize First Christian School to have their Field Day at Centennial Park on April 30 from 8:00 a.m. to 3:00 p.m. Motion carried unanimously.

11. COMMITTEE REPORTS

Mayor Horne requested permission to close the street in front of the Chamber from Main to Main on February 16, 2010 from 11:00 a.m. to 11:30 a.m. for the Historic Highway Marker Dedication.

A motion was made by Councilman Moody, second by Councilwoman Feggins-Boone, to close the street in front of the Chamber office from Main to Main on February 16 from 11:00 a.m. to 11:30 a.m. for the Historic Highway Marker Dedication. Motion carried unanimously.

12. APPOINTMENTS

A. South Hill Planning Commission

Mayor Horne informed Council that Tom Smith has resigned from the South Hill Planning Commission due to his relocation to another area. Woody Oakley has been contacted and has agreed to serve out Mr. Smith's term which expires in January of 2011.

A motion was made by Councilman Sasser, second by Councilman Harper, to appoint Woody Oakley to fill the unexpired term of Tom Smith on the South Hill South Hill Planning Commission. Motion carried unanimously.

13. TOWN MANAGER'S REPORT

Kim Callis submitted the following report for the month of January 2010:

A. Raleigh Avenue Extension

Kim Callis reported that staff is making steady progress with VDOT on the Raleigh Avenue Extension project. The planned entrance to Parker Park from Raleigh Avenue will be near the baseball complex at approximately the point where the dumpster now sits. Once the connection is completed, some type of speed control will need to be installed so that the park road is not used as a throughway.

When the remainder of the extension is funded, staff plans to reconfigure the park entrance farther north along the park road at a point midway between the baseball and softball complexes. There is no timetable for this portion of the extension project.

This agenda item was for informational purposes only; therefore, no Council action was taken.

B. La Crosse/Brodnax Wastewater Treatment Agreement

Mr. Callis reminded Council that in 1990, the towns of South Hill, La Crosse and Brodnax entered into a 20 year agreement whereby South Hill would treat the wastewater of both La Crosse and Brodnax. South Hill currently treats up to 100,000 gallons per day for La Crosse and up to 50,000 gallons per day for Brodnax. South Hill staff has had preliminary discussions with officials of both towns to renew the agreement for another 20 years at a rate structure that is fair and equitable and

more easily understood by all parties. South Hill will install three new meters so that flows are accurately measured.

This agenda item was for informational purposes only; therefore, no Council action was taken.

C. Enterprise Zone Amendment

Mr. Callis informed Council that staff is working with the SPDC to map the proposed Enterprise Zone changes. Once informal notification is received from DHCD that everything appears in order, the amendment application will be filed to expand the zone and modify the incentives. A resolution will be needed from Mecklenburg County indicating their support for the amendment.

A Public Hearing will be advertised to allow property owners to speak. An enterprise zone cannot cover more than 7% of the total acreage in the locality or it cannot include more than 7% of the locality's population. South Hill is using the population factor.

This agenda item was for informational purposes only; therefore, no Council action was taken.

14. HUMAN RESOURCES MANAGER'S REPORT

Julie Hancock presented the following administrative news for the month of January 2010:

A. Personnel Report

1) New Hires

- Christina Compton joined Finance and Administration effective January 25, 2010. Donald Cline and Joshua Spence joined Public Works effective February 1, 2010.

2) Retirement

- Theodore Davis of Public Works retired effective February 1, 2010.

3) Seminars/Training/Other

- Charles Hudson, Code Compliance, attended two seminars presented by DCR, (1) Erosion and Sediment Control Basics on January 26 and 27 and (2) Inspector's Class on January 28.
- Daniel Martin, Public Works, attended Troubleshooting Electrical Controls on January 27 in Richmond.
- The safety videos *Hypothermia* and *Utility Driver Safety: Snow and Ice* were shown January 27 to Public Works personnel.
- A Public Works Safety Team has been formed. The team will be headed by Nelson Ratcliffe and will include members from each of the divisions of Public Works. These members will serve on a rotating basis so all employees will be involved, and old members will always be available to guide new members. The purpose for the team is to identify employee safety concerns and to recommend a resolution to management. This

should increase employee safety awareness and involve employees in the promotion of safe work habits. Additionally, this will incorporate another of the requirements for a discount in the Town's workers compensation premium.

This agenda item was for informational purposes only; therefore, no Council action was taken.

Kim Callis informed Council that Ms. Hancock has decided to travel around the world with her husband. Staff and Council thanked her for all the wonderful things she has brought to the Town.

15. PUBLIC WORKS DIRECTOR'S REPORT

Bill Wilson presented the following report for the month of January 2010:

A. More Water Main Breaks/Repairs and Snow Accumulation/Removal

Bill Wilson informed Council that more than normal water line breaks have occurred this winter. Public Works will be replacing in the spring approximately 2700' of old 2" galvanized water line down Leonard and Pettus Streets.

Another storm hit the area with 10" of snow Friday, January 29. Most of the Public Works Department participated in snow removal through Wednesday. 189 tons of salt was spread at a cost of \$14,138.79. Monday's residential trash was collected on Wednesday.

Mayor Horne asked Public Works to take a look at some water at Windsor Street close to the school.

This agenda item was for informational purposes only; therefore, no Council action was taken.

B. New CMH Helipad

Bill Wilson informed Council that CMH's helipad located in the Dogwood Triangle was relocated to the Hillcrest Industrial Park on January 1, 2010. Aviation lights have been mounted to the water tank and several of the proximal electric poles. Benchmark Bank has plans to construct a new bank at the former helipad location.

This agenda item was for informational purposes only; therefore, no Council action was taken.

16. OLD BUSINESS

There was no old business.

17. NEW BUSINESS

There was no new business

18. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Horne adjourned the meeting at 7:38 p.m.

Respectfully submitted by Anna B. Cratch.

Signed:

Attest:

Earl O. Horne, Mayor

Anna B. Cratch, Town Clerk