

**PUBLIC SOCIAL HALL  
OPERATOR PERMIT APPLICATION**

This application is to be submitted by public social hall owners who plan to rent, lease or otherwise allow responsible parties to hold public social hall events on their premises.

Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Primary Contact: \_\_\_\_\_

Phone: Day (\_\_\_\_) \_\_\_\_\_ Mobile (\_\_\_\_) \_\_\_\_\_

Name of Secondary Contact: \_\_\_\_\_

Phone: Day (\_\_\_\_) \_\_\_\_\_ Mobile (\_\_\_\_) \_\_\_\_\_

Do you have a valid ABC license? Yes No

Do you require responsible parties to obtain event liability insurance? Yes No

Do you require responsible parties to provide event security? Yes No

I understand all of the following:

- I am required to inform the Chief of Police of any event scheduled by a responsible party at least twenty-one (21) days prior to the event.
- This application may be approved or denied at the discretion of the Chief of Police.
- ***Failure to comply with all laws, regulations, ordinances, requirements and stipulations issued by any federal, state or local government authority shall result in suspension or revocation of this permit.***

\_\_\_\_\_  
Signature of Public Social Hall Applicant

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

Application Received By: \_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**Permit Decision (circle): APPROVED or DENIED**

If denied, state reason: \_\_\_\_\_

If approved this permit shall be effective for one (1) year from the date signed by the Chief of Police.

By: \_\_\_\_\_  
Chief of Police

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date