

# Recycling Made Easy



## ACCEPTABLE LIST

Letterhead / Forms  
Bond Stock  
Photo Copy Paper  
Colored Paper  
Computer Printouts (no carbon)  
Writing Paper  
Drawing Paper  
Note Pad Paper  
Post It Notes  
Newspaper  
Envelopes-Windowed  
Envelopes-Non Windowed  
Brochures  
File Folders  
Business Cards  
Index Cards  
Index Sheets  
Invoices  
Manila Cards  
Register Tape Roll Paper  
Unwaxed Cardboard  
Juice Boxes  
Milk Cartons  
Milk Jugs  
Plastic Beverage Bottles  
Detergent Bottles  
Cooking Oil Bottles  
Yogurt, Margarine or Cottage Cheese Containers  
Cartons and Trays from microwavable meals  
Aluminum Cans  
Meal Cans (soup, tuna, etc)  
Take out Containers (plastic, NOT Styrofoam)  
Phone Books  
Paperback Books  
Glass Bottles / Jars (Food or Beverage)



## UNACCEPTABLE LIST

Styrofoam  
Cellophane and Shrink Wrap  
Metal Binder Clips  
Self-Carbonized Paper  
Typewriter Ribbons  
Bubble Wrap and Peanut Packaging  
Sticky Tape  
Adhesive Labels  
Kleenex Tissue  
Paper Towels  
Drink Cups  
Food Scraps and Wrappers  
Plastic Grocery Bags  
Hard Bound Books (glue in binding)  
Boil-in-Bag Pouches  
Trash Bags  
Bread Bags  
Phone Books (glue in binding)  
SOLO Cups  
Styrofoam Egg Cartons  
Meat Trays  
CDs or CD Cases  
Soiled Pizza Boxes  
Rubber Hoses  
Rubber Tires  
Paperback Books (glue in the binding)  
Plastic Oil, Antifreeze, or other hazardous material containers: Plate, Ceramic, or Automotive glass

**\*\*\*RECYCLE ITEMS DO NOT  
NEED TO BE SEPARATED OR  
BAGGED**